Better Impact Master Gardener Application

General Tips/Information:
Better Impact is the volunteer management system we use for Master Gardener Training applications. It is also used for Background checks, listing available volunteer projects (activities) and recording volunteer service hours.

Your application needs to be completed in one sitting. There is not an option to save and complete it later. Therefore, we recommend that you look through this document to know what questions will be asked, so that you can assemble your information ahead of time and be ready to enter it all at once. It is not a long application – just two pages. Screen shots of questions are below.

When you see a flag icon next to a question in the application form, that means that is a required field, and you must enter something there. When you see an "i" icon, you can click on it to get more information about that question or field.

Page One of the Online Application Form:
Create a login username if you do not already have one. Otherwise, log in with your Better Impact credentials if you already use Better Impact with another volunteer organization.

Contact Information page:
Fields that are flagged are required. You will be required to provide name, address, a phone number, and an email address. Optional fields include some social media handles, alternate phone numbers, and a secondary email address. On this page, you will also need to create a password for your Better Impact account. After completing the Contact Information page, click "Save and Continue" at the bottom of the page.

Application Form - *Sandbox* Virginia Cooperative Extension

Contact Information

You need to complete all fields flagged (|▥) as required on this page and on the next one. If you don't fill in all required fields and click save on the next page, your application will not be submitted to *Sandbox* Virginia Cooperative Extension.

ACCOUNT

Username		
Password	••••••••••••••••••	
Confirm Password		

NAME FIELDS

Salutation	
Legal First Name	
First Name	
Middle Name	
Last Name	
Suffix	Jr, Sr, III

Remaining pages of the Application Form is where you will fill out the majority of the application. There will be questions regarding your interests and experience.

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se note that your application will not get submitted until you fill in all fields flagged (Required) as required on this page and click the Submit Application n. You'll know your application was successfully submitted if when you click the 'Submit Application' button, it takes you to another screen. If you stay s screen, it means you missed a required field and your application has not yet been submitted.

dditional Info

bout You

Why do you want to become a Extension Master Gardener volunteer?	
How did you hear about the local Extension Master Gardener Program?	
Is there anything else you would like us to know about you?	

Experience

Please describe any previous volunteer experience you may have.

Please list any specialized gardening skills/knowledge or areas in which you have interest:

What is your level of computer proficiency?

What languages, other than English, do you speak?

Of your other languages, which ones are you comfortable conducting programming in?

References: As part of the volunteer screening process, we require two references. On the application form, you will need to provide the name, relationship, address (optional), phone number, and email for references of your choice. Your references may be co-workers, people who know you through other volunteer programs, or other people who can comment on how well suited you are for the volunteer role. You must provide these references a copy of the reference form found on the website. They will complete the form and send it to training@jccwmg.org

First Reference

Name

Relationship

If you chose, "Other", please let us know what your relationship is.

Address

Primary Phone

Email

Demographic Information: You will be asked to provide some demographic information. This information is used for reporting purposes. Extension Master Gardeners are part of Virginia Cooperative Extension, and Virginia Cooperative Extension programs and employment are open to all regardless of

age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, veteran status, or any other basis protected by law. For gender, race, and ethnicity, you may choose an answer of "Prefer Not to Answer". For age, however, you must indicate whether or not you are at least 18 years old. While the Extension Master Gardener program is primarily a program for adults, youth age 14 and up may participate alongside a parent, guardian, or other adult who will be present with them for all training and volunteer activities.

Demographic Information

Virginia Cooperative Extension programs and employment are open to all, regardless of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer. Issued in furtherance of Cooperative Extension work, Virginia Polytechnic Institute and State University, Virginia State University, and the U.S. Department of Agriculture cooperating. Edwin J. Jones, Director, Virginia Cooperative Extension, Virginia Tech, Blacksburg; M. Ray McKinnie, Interim Administrator, 1890 Extension Program, Virginia State University, Petersburg.
VMN Volunteer Enrollment Agreement, revised August 2018.

Gender

Are you at least 18 years old or older?

If you are under 18, please list your age:

Ethnicity

Race

Emergency contact: In the event of emergency while in class or volunteering on a Project.

Emergency Contact

Name

Primary Phone

Secondary Phone

Relationship

If you chose, "Other", please let us know what your relationship is.

Voluntary Disclosure: You will be asked to disclose whether you have any criminal convictions. A "yes" answer does not automatically exclude you from volunteering. A criminal background check is conducted as part of the application process and you will need to indicate that you understand that on the application.

This information will be kept in a confidential manner and accessible only to authorized personnel. A "yes" answer does not automatically exclude you from volunteering.

Have you ever had any criminal convictions? [⌄] Required

I understand that records and criminal background or reference checks may be conducted on me at any time during the application process or during my volunteer service. [⌄]
Required

Agreements and Acknowledgements: In the final section of the application, you will be asked to indicate whether you agree to different agreements, to include Media Release Statement, Enrollment Agreement, and Volunteer Standards of Conduct. In each case, be sure to click the "i" to read and understand the statement before agreeing to it.

Agreements and Acknowledgements

I agree to the Standards of Conduct for Extension Master Gardener Volunteers [⌄]
Required

I agree to the Media Release Statement found in the information box to the right of this field. [⌄]
Required

I agree to the Enrollment Agreement found in the information box to the right of this field. [⌄]
Required

Submit Application: Be sure to click "Submit Application" at the bottom of the page! If any flagged fields are not completed, the application will not be submitted and the system will let you know that there is something you need to go back and complete. If, after you click "Submit Application", it takes you to another screen, then you know your application was successfully submitted.

Please note that your application will not get submitted until you fill in all fields flagged (⚑) as required on this page and click the Submit Application button. You'll know your application was successfully submitted if when you click the 'Submit Application' button, it takes you to another screen. If you stay on this screen, it means you missed a required field and your application has not yet been submitted.

Submit Application